OTR 80-8006

19 FEB 1980

MEMORANDUM FOR: Director of Logistics

ATTENTION: Chief, Real Estate and Construction
Division/OL

FROM: Donald E. Smith
Director of Training

25X1 SUBJECT: Request for Delegation of Contracting
Authority - Painting [_____].

1. This memorandum is a request for contracting authority   25X1
to be delegated [_____] for   25X1
the execution and administration of a contract for the
surface preparation, caulking, and painting of [____] quarters.
The current working estimate for this project is $30,000. (C)   25X1

25X1   2. For the past 5 years, [_____] has required outside
contractual assistance to maintain the interiors and
exteriors of [____] quarters and other structures. Scheduled
25X1 personnel reassignments this summer require that assistance
once again be obtained for these services. It is therefore
the intention [_____] to solicit bids and award a contract
for this type of work. The same square foot unit price con-
tractual conditions as previously approved by the Office of
Logistics will be the basis for payment for the actual work
performed. (C)

25X1   3. It is requested that the Director of Logistics
delegate to the [____] the authority to execute and administer
a unit-price contract in an amount not to exceed $30,000   25X1
for the maintenance work described. The contract will be
executed no later than 30 September 1980, and contract
administration will be in [_____]
[_____] the amount of $30,000
25X1

DERIVATIVE CL BY 058393
REVW ON 6 Feb 99
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25X1

are available in the [   ] Fiscal Year 1980 budget for
performing this type of work.   (C)

                              /s/ Donald E. Smith
                                  Donald E. Smith

APPROVED:

25X1

      [   ] *

for Director of Logistics _____   2 6 FEB 1980
                                                    _____
                                                         Date

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